

**Picolata Crossing Elementary
School Advisory Council Meeting Minutes
Picolata Crossing Elementary Media Center and TEAMS
November 18, 2025
3:30pm**

Attendance:

<i>SAC Member</i>	<i>Present</i>	<i>Absent</i>
Brian Morgan, Principal	<i>X</i>	
Jennifer Wolfe, SAC Chair, Instructional Staff	<i>X</i>	
Elizabeth McCall, SAC Secretary, Instructional Staff	<i>X</i>	
Barbora Majors, Instructional Staff		<i>X</i>
Kerry Johnstone, Support Staff Representative	<i>X</i>	
Aria Norori, Parent	<i>X</i>	
Raphael Camilo, Parent	<i>X</i>	
Katie Pepper, Parent	<i>X</i>	
Patricia Fletcher, Instructional	<i>X</i>	
Melissa Gates, Instructional Staff	<i>X</i>	
Elizabeth Soto, Parent	<i>X</i>	
Paul Proios, Parent	<i>X</i>	

Quorum:

A quorum with at least 51% was met.

Non-Voting Guests in Attendance:

- Shannon Higgins
- Gina St. Leon
- Jill Cananzi
- Kendall DeLane
- Kelly Yelvington

Called to Order: 3:33 PM

Welcome: Jennifer Wolfe, SAC Chair, reminded everyone to sign the attendance sheet.

Previous Meeting Minutes:

Motion to approve the meeting minutes from October 28, 2025 without changes, was made by Patricia Fletcher; Elizabeth Soto seconded the motion.

Motion Passed by Voice

Principal's Update:

Mr. Morgan shared that he is thankful for Ms. Higgins and the effort she put into organizing the student testing scheduling. He requested feedback and thoughts about Parent Square. Mr. Morgan shared that the goal for the district is to move to one common platform for communication. It was shared that some people may not want to receive both text messages and email from school communication through Parent Square. It was shared that within the settings, different selections can be made to control how notifications are received.

Current Financial Report:

SAC Program 102 Balance (School Advisory Council): \$2,356

SAC Program 805 Balance (School Recognition Fund): \$27,000

SAC Funds Requests:

Jill Cananzi presented a funds request in the amount of \$743.70 for the Florida Music Education Conference (FMEA 2026 Professional Development Conference) registration, mileage expenses, substitute coverage, and per diem for Wednesday through Saturday.

Elizabeth Soto made motion to approve the funds request for \$743.70 by Jill Cananzi for the FMEA 2026 Conference registration, mileage expenses, classroom coverage with a substitute, and per diem; seconded by Melissa Gates.

Motion Passed by Voice

Ms. Yelvington's Report on Spent SAC Funds:

Kelly Yelvington shared a Power Point about her experience at the Florida Association of Media Educators (FAME). She thanked SAC for approving the funds request, which covered the registration for the three-day conference. She had the opportunity to gain information about the Orange Blossom Nonfiction List 2026 and is looking forward to bringing another incentive opportunity for students, similar to the Sunshine State Young Readers Award (SSYRA) Program, with brag tags, except these books are nonfiction. She shared about the hands-on learning experiences and the opportunity to meet several SSYRA authors. She also shared that she is applying for our school to become recognized by Florida Power-Library Schools (FPLS), which recognizes outstanding library programs that are fully integrated into the school curriculum.

PTA Update:

- The Picolata Crossing Elementary School BINGO Night went well.
- The Winter PCES Carnival will be on December 12th. The PTA is hoping to have tickets out by this Friday.

Good of the Group:

- Ms. Yelvington thanked everyone for a wonderful Book Fair. It was a great success!
- Mr. Morgan celebrated that our school is now recognized as a Purple Star School of Distinction.
- It was shared that the Renaissance has already been booked by our school for a future event. The PTA will look into other potential locations for other future events.

Motion to Adjourn: Elizabeth Soto made a motion to adjourn; Patricia Fletcher seconded
Motion Passed by Voice

Meeting adjourned: 3:56pm

Next Meeting: January 27, 2026 in the Picolata Crossing Elementary School Media Center and available on TEAMS at 3:30pm

Notes Taken By: Elizabeth McCall