

**Picolata Crossing Elementary
School Advisory Council Meeting Minutes
Picolata Crossing Elementary Media Center and TEAMS
May 26, 2026
3:30pm**

Attendance:

<i>SAC Member</i>	<i>Present</i>	<i>Absent</i>
Brian Morgan, Principal	<i>X</i>	
Jennifer Wolfe, SAC Chair, Instructional Staff	<i>X</i>	
Kerry Johnstone, Support Staff Representative	<i>X</i>	
Aria Norori, Parent	<i>X</i>	
Raphael Camilo, Parent	<i>X</i>	
Katie Pepper, Parent	<i>X</i>	
Melissa Gates, Instructional Staff	<i>X</i>	
Elizabeth Soto, Parent	<i>X</i>	
Paul Proios, Parent	<i>X</i>	

Quorum:

A quorum was met.

Non-Voting Guests in Attendance:

- Elizabeth McCall, SAC Secretary
- Ewa Kolk
- Shannon Higgins
- Anthony Coleman
- Kelly Yelvington

Called to Order: 3:30 PM

Welcome: Jennifer Wolfe, SAC Chair, thanked everyone for attending.

Previous Meeting Minutes:

Motion to approve the meeting minutes from April 28, 2026 without change, was made by Raphael Camilo; Elizabeth Soto seconded the motion.

Motion Passed by Voice

PTA Update:

The graduation events and ceremonies are underway. PTA is actively planning for next school year. Jennifer Wolfe thanked the PTA Representative for participating in SAC.

SAC Budget Update:

SAC Program 102 Balance (School Advisory Council): \$2,356.25

SAC Program 805 Balance (School Recognition Fund): \$26,537.25

SAC Funds Requests:

Kelly Yelvington presented a funds request in the amount of \$431.94 for Sunshine State Young Reader Award (SSYRA) Books and SSYRA Jr Books. It was shared that there were 119 SSYRA participants and 152 SSYRA Jr participants this school year at Picolata Crossing Elementary School.

Katie Pepper made motion to approve the funds request for \$431.94 for Sunshine State Young Reader Award (SSYRA) Books and SSYRA Jr Books made by Kelly Yelvington; seconded by Elizabeth Soto.

Motion Passed by Voice

Ewa Kolk and Shannon Higgins presented a funds request in the amount of \$600 for paid teacher planning time on July 22, 2026 for the PLC Summer Institute attendees to apply learning from the district professional development course, teacher stipend for attendance (\$50 per grade level chair in attendance), and lunch that would be provided during the grade level chairs planning session. It was shared that this request aligns with the School Improvement Plan and provides an opportunity for collaboration.

Katie Pepper made motion to approve the funds request for \$600 made by Ewa Kolk and Shannon Higgins for paid teacher planning time, teacher stipend for attendance (\$50 per grade level chair in attendance), and lunch; seconded by Melissa Gates.

Motion Passed by Voice

Brian Morgan presented a funds request not to exceed \$25,000 to use for instructional resources for the classrooms and ESE teachers. It was shared that last year, funding was not needed from SAC for resources such as Lexia and tutors because of grants. However, the funding is needed in preparation for next year because some purchases and decisions will need to be made before next year. It was also shared that on July 1, 2026, Ewa Kolk will officially complete transitioning into the principal position and become the Picolata Crossing Elementary School Principal.

Aria Norori made motion to approve the funds request made by Brian Morgan not to exceed \$25,000 for instructional resources for the classrooms and ESE teachers; seconded by Raphael Camilo.

Motion Passed by Voice

SAC Voting for School Recognition Funds Distribution:

The staff voting options for the School Recognition Funds distribution were reviewed and the timeline of events that took place was shared. It was mentioned that all the voting options that were approved by SAC were used again for the official revote. As the result of the revote initiated from a tie on the original approved ballot, there was an increase in the number of people who voted from 53 people on the initial vote to 88 people who participated in the official revote. The previously approved options are listed below, with Option 1 receiving the majority vote in both selections.

First Selection:

- **Option 1: 90% to all full-time employees who worked at least 51% of the 2025-2026 school year and 10% to SAC. (Example: each full-time employee would receive \$1,071 and SAC would receive \$12,255)**
- Option 2: 90% to all full-time teachers who worked at least 51% of the 2025-2026 school year. Non-Instructional employees receive 60% of the teacher allocation amount and 10% to SAC. (Example: each full-time teacher would receive \$1,234 each full-time non-instructional would receive \$739 and SAC would receive \$12,555)
- Option 3: 100% to all full-time employees (including instructional and non-instructional staff) who worked at least 51% of the 2025-2026 school year and 0% to SAC. (Example: each full-time employee would receive \$1,190)
- Option 4: 100% to all full-time teachers who worked at least 51% of the 2025-2026 school year. Full-time non-Instructional employees receive 60% of the teacher allocation

amount and 0% to SAC. (Example: each full-time teacher would receive \$1,371 and each full-time non-instructional employee would receive \$821)

Second selection for standard bonuses for employees who would not qualify for the distribution of school recognition funds above and instead would receive a one-time standard bonus:

- **Option 1: \$250 Standard bonus provided to PCES bus drivers, PCES part-time staff, PCES itinerant service providers (Psychologist, OT, Vision, DHH, etc) who have worked at least 51% of the school year. And a \$100 standard bonus provided to all new full-time and part-time staff members who worked less than 51% of the year during the 2025-2026 school year OR are new to PCES for the 2026-2027 school year.**
- Option 2: \$250 Standard bonus provided to PCES bus drivers, PCES part-time staff, PCES itinerant service providers (Psychologist, OT, Vision, DHH, etc) who have worked at least 51% of the school year. And no standard bonus provided to all new full-time and part-time staff members who worked less than 51% of the year during the 2025-2026 school year OR are new to PCES for the 2026-2027 school year.
- Option 3: No additional standards bonus for any other employees.

Katie Pepper made a motion to approve the School Recognition Funds Distribution, selected by the majority of the PCES staff:

- 90% to all full-time employees who worked at least 51% of the 2025-2026 school year and 10% to SAC. (Example: each full-time employee would receive \$1,071 and SAC would receive \$12,255)
- \$250 Standard bonus provided to PCES bus drivers, PCES part-time staff, PCES itinerant service providers (Psychologist, OT, Vision, DHH, etc) who have worked at least 51% of the school year. And a \$100 standard bonus provided to all new full-time and part-time staff members who worked less than 51% of the year during the 2025-2026 school year OR are new to PCES for the 2026-2027 school year.

Raphael Camilo seconded the motion.

Motion Passed by Voice

Good of the Group:

- It was shared that SAC is in need of a new Chair next year.
- Appreciation and gratitude were expressed toward all SAC Members, PCES staff, and SAC attendees.
- Positive feedback was mentioned regarding the results of the SAC Staff and Parent Surveys. Appreciation was expressed for the input provided from the surveys, as well as the contributions made by all SAC members and guests.

Motion to Adjourn:

Katie Pepper made a motion to adjourn; Raphael Camilo seconded the motion.

Motion Passed by Voice

Meeting Adjourned: 4:00 pm

Notes Taken By: Elizabeth McCall